

# ECPAT INTERNATIONAL

## Application Form

**PART I: GENERAL INFORMATION ABOUT THE REQUESTING ORGANIZATION OR LEADER OF THE COALITION**

1. Official name of the requesting organization or lead organization applying for ECPAT membership: .....

2. Name and position of the assigned contact person: .....

3. Address and postal code of lead organization: .....

4. Telephone: .....

5. Fax: .....

6. Official e-mail address and e-mail address of the assigned contact person: .....

7. Website: .....

8. Is the requesting organization / lead organization a legal entity?  Yes  No  
 If yes, please explain give details of the status your organization has.

9. Is the requesting organization / lead organization a non-governmental organization?  Yes  No

10. Please, indicate the language in which you can communicate:  English  Spanish  French

11. Please, provide the address and contact information of two NGOs or IGOs working in your country that would be willing to give a reference for your application.  
 1. ....  
 2. ....

12. Please, attach the following documents for the applying organization and, if the case, for all coalition members.

1. Chart of organization structure
2. Statutes and mission statement
3. Registration/legal entity certificates
4. Annual report
5. Financial report
6. Letters of commitment from proposed coalition members
7. Activities plan for the forthcoming year
8. Brochures, newsletter, etc.



**PART II: GENERAL INFORMATION ABOUT THE MEMBERS OF THE COALITION**

Please, give details for each of the organizations that will be part of the coalition applying for ECPAT membership.  
Please, add as many pages as required.

1. Official name of the organization:		
2. Name and position of the assigned contact person:		
3. Address and postal code the organization:		
4. Telephone:		
5. Fax:		
6. Official e-mail address and e-mail address of the assigned contact person:		
7. Website:		
8. Main area of work: (care, research, advocacy, etc)		

1. Official name of the organization:		
2. Name and position of the assigned contact person:		
3. Address and postal code the organization:		
4. Telephone:		
5. Fax:		
6. Official e-mail address and e-mail address of the assigned contact person:		
7. Website:		
8. Main area of work: (care, research, advocacy, etc)		





**PARTE IV: INFORMATION ABOUT THE STRUCTURE OF THE ORGANIZATION/COALITION APPLYING**

1. What is the constitution of the proposed ECPAT member?  
(i.e. registered charity / association)

2. What is the mission and vision of the organization or coalition requesting ECPAT membership?

3. At what level is your organization working on?  
 - local level (base organizations)  
 - national level (advocacy, campaigns)  
 - regional level  
 - international level

4. Please, detail the geographical reach of the organization/ coalition.

5. Is the organization/coalition part of any other network within your country/region?  Yes  No

6. Is there any other networks or national NGOs working on CSEC?  Yes  No  
 If yes, please detail their names and contact information:

7. If the applying organization is not a coalition, what are the reasons preventing you from forming a coalition?

8. Describe the structure of the applying group indicating how it is formed:  
 - Board  
 - Number of employees and positions  
 - Interns and volunteers

9. Are children & youth represented in the governance structure of the organization/ coalition?

10. How is the coalition organizing the decision making process?

11. Do you carry out annual audits?  Yes  No

12. Please, name some of the key stakeholders that you work with in your country (other NGOs, IGOs, government, private sector, media)



**PART V: INFORMATION ABOUT THE ACTIVITIES AND PROGRAMMES OF THE ORGANIZATION/COALITION**

1. Which are the main strategies used by the organization or coalition implemented to fulfill your mission and vision?

2. Please, describe what skills, areas of expertise are there in your organization / coalition.

3. Please, describe in brief your main programmes, mentioning objectives, methodology, target group and duration.

4. What activities has your organization / coalition carried out in the last 3 years regarding CSEC and child rights?

5. Do children and young people participate in the design and implementation of your programmes/projects? Please, describe how.

6. Is the organization/coalition linked to any child & youth networks?

7. What is the communication strategy of the organization/coalition? What type of materials do you produce? Could you name some of your latest publications?

8. What plans does the organization/coalition have to strengthen child & youth participation in your work?



**PART VI: INFORMATION ABOUT THE ORGANIZATION'S/COALITION'S ORGANIZATIONAL POLICIES**

1. Does your organization / coalition have organizational policies regarding **child protection**? Please, give details:  Yes  No

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2. Does your organization / coalition have organizational policies regarding **child and youth participation**? Please, give details:  Yes  No

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3. Does your organization / coalition have organizational policies regarding **pictures and images**? Please, give details:  Yes  No

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4. Does your organization / coalition have organizational policies regarding **working with the authorities**? (government, police, judicial) Please, give details  Yes  No

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5. Does your organization / coalition have organizational policies regarding **working with the media**? Please, give details  Yes  No

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6. Does your organization / coalition have organizational policies regarding **working with the private sector**? Please, give details  Yes  No

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